

Instruction Page

DO NOT PRINT THIS PAGE

This form is used to grant pupils access to the internet.

Use one sheet of paper to print pages 2 & 3 on each side.

Please read the agreement. Pupil to fill in first section and then signed by parent.

Pass the completed form to your form tutor or the IT Office.

Fairfield High School ITC and Internet use agreement

- I will only access the system with my own Y number and password, which I will keep secret. If I let anyone else use my account, I will be held jointly responsible.
- I will not try to find unacceptable material from the Internet. This includes sexist/racist material, or anything else that is likely to cause offence. It also includes any material of a sexual nature.
- I will report to a member of staff any unpleasant material or messages sent to me. I understand this report will be confidential and will help to protect other pupils and myself.
- I will only use the Internet when I have permission and I am supervised by a member of staff.
- I will not use chat rooms, message boards or newsgroups.
- I will not give out personal information, such as my name, address or telephone number to anyone I contact through the Internet, by email or through the school network.
- I will not try to install any software or alter the computer's settings in any way.
- I will handle the computer carefully and will do nothing to damage it, and I will not deliberately waste resources.
- I will not access other people's files, or damage their work and data.
- I will not use the school's equipment to produce offensive material.
- I will not use work from the Internet, or from CD-ROMs as if it is my own. I will give credit to the sources of materials included in my work and obtain permission where my teacher tells me it is necessary.
- I will not use school resources to buy or sell anything online.
- I will not download software or music from the Internet.
- I will not bring in floppy discs, CDs or any electronic data from outside school unless I have been given permission. If I do bring such items, they must be checked by an ICT technician before they are used with school equipment.
- I will not send unsuitable e-mail messages. The messages I send will be polite, responsible and only signed in my name.
- I will not send anonymous messages.
- I will not take part in any electronic activity which goes against school rules or government legislation.

- I understand that the school may check my computer files, -mail messages and may monitor the Internet sites I visit and I agree to this.
- I understand that the school cannot be held responsible for my use of ICT and the Internet outside of school.

Breaking the agreement will lead to:

- A temporary ban on Internet, email and/or school computer use.
- Additional disciplinary action may be added in line with the school's behaviour policy.
- When appropriate, parents and external agencies may be contacted.
- Students who persistently break this agreement may face long-term or permanent banning from the Internet and/or school network.

Pupil name _____

Pupil Y number _____

Pupil signature _____

Date _____

I have read the above rules and agree to my child following them. I will do my best to support the school in its administration of these rules.

Parent Name _____

Signed _____

Date _____